



## HEALTH AND SAFETY - POLICY STATEMENT

Westbury Community Shed – 24/02/2016

- We encourage and support a culture whereby all members may identify, report, assess and control safety risks;
  - Continuously improve their safety to reduce the risk of work related injury, illness and harm;
  - Provide induction training and briefings where possible to ensure all members, and visitors have the relevant skills and knowledge to understand risks, and their safety obligations;
  - Comply with all applicable laws, regulations, statutory obligations, and other relevant requirements;
  - Ensure they have the resources and skills necessary to manage all identified safety risks;
  - Maintain and improve a safety management system;
  - Consult and communicate with members about safety;
  - Provide information and documentation to assist with effective safety management.
- We also accept our duty of care for the health and safety of other people who may be affected by our activities, such as the general public who visit Westbury Shed or attend events held by Westbury Shed at other venues.

This policy will be reviewed and revised as necessary.

Responsibilities:

- Day to day responsibility for ensuring this policy is put into practice at Westbury Shed is delegated to the appointed Health and Safety Officer. (Usually the Duty Manager)  
Members of Westbury Shed, taking part in activities should ensure that they understand the limits of their own competence and responsibility to deal with any Health and Safety issues that arise.

All volunteers have a duty to:

- Co-operate with the Duty Manager and the committee on health and safety matters
  - Not interfere with anything provided to safeguard their health and safety
  - Take reasonable care of their own and others' health and safety
  - Use equipment correctly in accordance with any training or instructions given.
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